

JOHNSONBURG AREA ELEMENTARY

2023 2024

Mrs. Judy Allegretto, Principal
Mrs. Loraine Martonik, Secretary
Mrs. Michele Feronti, Secretary

1536 Wilcox Road
Johnsonburg, PA 15845
814 · 965 · 2577
FAX 814 · 965 · 4101





**Our mission is to
educate all
students in a
nurturing,
challenging,
and disciplined
environment so
their performance
is a credit to
themselves and to
society.**

Dear Parents/Guardians,

Johnsonburg Area Elementary School welcomes you to the 2023-2024 school year! Students will have many opportunities throughout the school year to participate in activities, programs, and events that will enrich their educational experience here at JAES.

As the new year begins, I look forward to working with you to help make your child's overall school experience both positive and successful. We have a school where the faculty and staff are dedicated in helping students succeed. The teachers and staff take a great pride and work extremely hard to meet the needs of all students. As parents/guardians you are the foundation of your child's success, I would ask that you make learning a priority and show by your actions that education is very important.

Regular school attendance is a key indicator of academic achievement. I will make efforts to ensure that students attend school regularly. If you have a question or concern about your child's attendance, please contact me. I need your child in school and on time to meet our goal, of educating each child and meeting their needs.

The 2023- 2024 school year has the potential to be an outstanding year if we work together, and follow our school's mission of educating each child that enters our school.



Sincerely,

Mrs. Judy Allegretto

Judy Allegretto

Principal

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Johnsonburg Area School Board and Administration

President: Mrs. Barbara Thorwart

Vice President: Mr. David Allegretto

Members:

Mrs. Janice Carnovale

Mrs. Corine Christoff

Mrs. Tracy Crowe

Mrs. Sarah Grunthaner

Mr. Andrew Leslie

Mr. Ryan Miller

Mrs. Nicole Zimmerman

Superintendent: Dr. Karen Haberberger

High School Principal: Mr. Ray Kelly

Special Education Supervisor: Mrs. Kara Vollmer

Elementary School Principal: Mrs. Judy Allegretto

To comply with Federal laws (including Title IX of Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the American With Disabilities Act of 1990), State Laws, State Department of Education regulations concerning equal rights and opportunities and to assure these within our school community, the Johnsonburg Area School District declares itself to be an Equal Rights and Opportunities . As an Equal Rights and Opportunities District, it does not discriminate against individuals or groups because of race, color, national origin, ethnicity, religion, age, sex, marital status, veteran status, or handicap or disability status. The District's commitment to nondiscrimination extends to students, employees, perspective employees, and the community. Equal Rights and Opportunities and Americans With Disabilities Act Director may be contacted at (814) 965-2536.

2023 JOHNSONBURG AREA SCHOOL DISTRICT CALENDAR 2024

July 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	#	11	12	#	#	15
#	#	18	19	#	#	22
#	#	25	26	#	#	29
#	#					

July, 2023

4 Independence Day Holiday

August 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	#	#
12	#	#	15	16	#	#
19	#	#	22	23	#	#
26	#	#	29	30	#	

August, 2023

21 Inservice
22 Inservice
23 First day for students

September 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	#	#	12	13	#	#
16	#	#	19	20	#	#
23	#	#	26	27	#	#
30						

September, 2023

4 Labor Day - school closed

October 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	#	#	14
15	#	#	17	18	#	#
21	#	#	24	25	#	#
28	#	#	31			

October, 2023

9 Act 80 Day
10 AM ONLY Act 80 Day
25 End of 1st marking period
27 Inservice Day

November 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	#
11	#	#	14	15	#	#
18	#	#	21	22	#	#
25	#	#	28	29	#	

November, 2023

10 Veteran's Day observed/school closed
23 Thanksgiving Day - school closed
24 School closed
27 School closed

December 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	#	#	12	13	#	#
16	#	#	19	20	#	#
23	#	#	26	27	#	#
30						

December, 2023

25 Christmas Vacation - school closed
26 Christmas Vacation - school closed
27 Christmas Vacation - school closed
28 Christmas Vacation - school closed
29 Christmas Vacation - school closed

January 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	#	#	#
13	14	15	16	#	18	19
20	21	22	23	#	25	26
27	28	29	30	#		

January, 2024

1 New Year's Day - school closed
2 School Closed
12 End of 2nd marking period
15 Inservice Day
16 AM ONLY Act 80 Day

February 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	#	15
16	17	18	19	20	#	22
23	24	25	26	27	#	29

February, 2024

16 School Closed - make up day #1
19 Presidents Day - school closed

March 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	#	14	15
16	17	18	19	#	21	22
23	24	25	26	#	28	29
30	31					

March, 2024

11 Act 80 Day
12 AM ONLY Act 80 Day
20 End of 3rd marking period
28 School Closed - make up day #3
29 Good Friday - school closed

April 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	#	14	15
16	17	18	19	#	21	22
23	24	25	26	#	28	29
30						

April, 2024

1 School Closed - make-up day #4
2 School closed - make-up day #2

May 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	#
15	16	17	18	19	20	#
21	22	23	24	25	26	#
27	28	29	30	31		

May, 2024

6 AM ONLY Act 80 Day
24 School Closed - make-up day #5
27 Memorial Day - school closed
30 Inservice Day
31 Graduation-last day of School

June 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	#
15	16	17	18	19	20	#
21	22	23	24	25	26	#
27	28	29	30			

June, 2024

Make up days:

1. February 16

3. March 28

5. May 24

2. April 2


4. April 1

Board Approved: 3/09/23

AUGUST 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21 Inservice Day 5:00 p.m., PreK Bus Night 6:00 p.m., Kdg. Bus Night	22 Inservice Day	23 First day for students	24	25	26
27	28	29	30	31		
<div> <div> July 2023 Su M Tu W Th F Sa 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div> <div> September 2023 Su M Tu W Th F Sa 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 </div> </div>						
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SEPTEMBER 2023

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3	4 Labor Day	5	6	7	8	9																																																																																				
10 Grandparents Day	11 Patriot Day	12 PSSA- ELA Homework	13	14	15	16																																																																																				
17 Constitution Day	18 Book Fair	19 Book Fair PSSA Math Homework	20 Book Fair Picture Day 	21 Book Fair Open House 6-8	22 Book Fair	23 Autumnal equinox (GMT)																																																																																				
24	25	26 Progress Reports	27	28	29	30																																																																																				
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OCTOBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 3:15- PTCO meeting	3 PSSA- ELA Homework	4	5	6 5th grade trip to Kinzua	7
8	9 Columbus Day Act 80 Day No school for K-6 PreK in session	10 3 hr. Act 80 Day-AM only PSSA- Math Homework	11 3rd gr. Field trip	12	13	14
15	16 Boss's Day	17 PTCO Tissue Tuesday	18	19	20	21
22	23  Red Ribbon Week	24 United Nations Day Red Ribbon Week	25 End of 1st Marking Period Red Ribbon Week	26 Parent Conferences Report Cards Red Ribbon Week	27 Inservice Day No school for students Parent Conferences Report Cards Red Ribbon Week	28
29	30 MobileAgLab	31 Halloween MobileAgLab				
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NOVEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																											
			1 MobileAgLab	2 MobileAgLab	3	4																																																																																											
5 Daylight Saving	6 3:15- PTCO meeting	7 PSSA- ELA Homework	8 Picture Retake Day  National STEAM Day	9	10 Veteran's Day observed School Closed	11 Veterans Day																																																																																											
12	13 World Kindness Day (wear yellow) 	14 PSSA- Math Homework	15	16	17	18																																																																																											
19	20	21	22	23 Thanksgiving School Closed	24 School Closed	25																																																																																											
26	27 School Closed	28	29	30																																																																																													
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DECEMBER 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																			
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3	4 Santa's Shop	5 Santa's Shop Progress Reports PSSA- ELA Homework	6 Santa's Shop	7 Hanukkah begins Pearl Harbor Santa's Shop	8 Santa's Shop	9																																																																																			
10	11	12 PSSA- Math Homework	13	14	15	16																																																																																			
17	18	19	20 6th grade to Ridgmont	21	22 Dec. Solstice (GMT) Christmas Sing Along Early Dismissal	23																																																																																			
24 Christmas Eve	25 Christmas Day School Closed	26 Kwanzaa begins Boxing Day (UK) School Closed	27 School Closed	28 School Closed	29 School Closed	30																																																																																			
31 New Year's Eve		<div><div>November 2023</div><table><tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr><tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr><tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr><tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr><tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr></table></div> <div><div>January 2024</div><table><tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr><tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr><tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr><tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr><tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr><tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr></table></div>			Su	M	Tu	W	Th	F	Sa				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			Su	M	Tu	W	Th	F	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
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JANUARY 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																											
	1 New Year's Day School Closed	2 School Closed	3	4	5	6																																																																																											
7	8	9 PSSA- ELA Homework	10	11	12 End of 2nd Marking Period	13																																																																																											
14	15 ML King Day Inservice Day No school for students	16 3-hr Act 80 Day-AM only Report Cards PSSA- Math Homework	17	18	19	20																																																																																											
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28 National Lego Day	29	30	31																																																																																														
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FEBRUARY 2024

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				1	2 Groundhog Day	3																																																																																									
4	5 3:15- PTCO meeting	6 PSSA- ELA Homework	7 Safer Internet Day 	8	9 Jersey Day	10 Chinese New Year																																																																																									
11 Super Bowl	12 Lincoln's B-Day Random Acts of Kindness Week	13 PSSA- Math Homework Random Acts of Kindness Week	14 Valentines Day Random Acts of Kindness Week	15 Random Acts of Kindness Week	16 School Closed Make-up Day #1 Random Acts of Kindness Week	17																																																																																									
18	19 Presidents' Day School Closed	20 Progress Reports	21	22	23	24																																																																																									
25	26	27 PTCO Tissue Tuesday	28	29																																																																																											
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MARCH 2024

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3	4 3:15- PTCO meeting	5 PSSA- ELA Homework	6	7	8	9																																																																																					
10 Daylight Saving	11 Act 80 Day No school for K-6 PreK in session	12 3-hr Act 80 Day-AM only PSSA- Math Homework	13	14	15	16																																																																																					
17 St. Patrick's Day	18	19	20 Vernal equinox (GMT) End of 3rd Marking Period	21	22	23																																																																																					
24	25	26 Report Cards	27	28 School Closed Make-up Day #3	29 Good Friday School Closed	30																																																																																					
31 Easter National Crayon Day		<div><div>February 2024</div><table><tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr><tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr></table></div> <div><div>April 2024</div><table><tr><th>Su</th><th>M</th><th>Tu</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr><tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr><tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr><tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr><tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr><tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr></table></div>				Su	M	Tu	W	Th	F	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			Su	M	Tu	W	Th	F	Sa		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					<div>Academic Calendar by Vertex42.com</div> <div>© 2016 Vertex42 LLC. Free to print.</div>	
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APRIL 2024

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7	8 3:15- PTCO meeting	9	10	11	12	13																																																																																												
14	15 Taxes Due	16	17	18	19	20																																																																																												
21	22 Earth Day PSSA Testing	23 PSSA Testing	24 Admin Assist Day PSSA Testing	25 PSSA Testing	26 1st gr. Field trip (tentative) PSSA Testing	27																																																																																												
28	29 PSSA Testing	30 PSSA Testing Progress Reports																																																																																																
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MAY 2024

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			1 PSSA Testing	2 2nd grade field trip (tent.) PSSA Testing	3 PSSA Testing	4																																																																																											
5 Cinco de Mayo	6 3-hr Act 80 Day-AM only Nurse's Day 3:15- PTCO meeting	7 National Teacher Appreciation Day	8	9	10	11																																																																																											
12 Mother's Day	13	14 6th grade DC trip	15 6th grade DC trip	16 6th grade DC trip	17	18 Armed Forces Day																																																																																											
19	20 Victoria Day (Canada)	21 Field Day	22 Field Day	23 Field Day (Raindate)	24 School Closed Make-up Day #5	25																																																																																											
26	27 Memorial Day School Closed	28 Academic Awards Day Dress Up Day	29 Kdg. Graduation 1st grade party 3rd grade picnic Stand Tall trip (tentative)	30 Inservice Day No school for students	31 Last day for students Early Dismissal Report Cards HS Graduation																																																																																												
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School Times

7:30 a.m.FIRST BELL Students may go to classrooms.

7:30 a.m. – 7:50 a.m.BREAKFAST

7:50 a.m.TARDY BELL All students must be in classrooms.

2:20 p.m.DISMISSAL

When students are tardy, they must go directly to the office, sign in, receive a tardy slip, and proceed to class. For attendance purposes, children arriving after 7:50 a.m. and before 10:00 a.m. will be marked **“TARDY”**. Children arriving after 10:00 a.m. or leaving before 12:00 p.m. will be marked **“1/2 DAY ABSENT”**.

In the event of a two-hour-delay because of snow and bad roads, our schedule will be as follows:

Grades K-69:30 a.m. to 2:20 p.m.

Late Bell9:50 a.m.

***Breakfast will be offered.**

Weather Emergencies

If weather conditions make it too dangerous for busses to travel, the school will be closed. Notice of school closing will be given over radio stations WKBI, WDDH-Ridgway, WLMI - Kane, WCED/WOWQ - Dubois, WJNG - Brookville/Johnsonburg, WPSU - State College. These same radio stations are called in the event of early dismissals. Notices of school closings are also given to the following TV channels: Channel 8 (WWCPTV), Channel 6 (WJACTV), Channel 10 (WTAJTV) and Channel 3 (WPSX).

***In the event school is dismissed early or cancelled for any reason, all school related events and practices (i.e. - PTCO meetings, sports) would be cancelled. In addition, the school would be closed to any community organization that was scheduled to use the facilities.

IMPORTANT! Your child should know what to do if you are not home in case of an early dismissal. Please have a family plan and inform your child of where he/she should go and how to handle an early dismissal and/or a late start.

If there is an early dismissal, we are unable to contact all families by telephone, therefore your emergency plan is extremely important!

Emergency Notification System (eAlert)

The Johnsonburg Area School District has an emergency notification system. This system is set up to e-mail or text parents/guardians of emergency closings, delays or early releases. To sign up to receive these notifications, please contact the district office at 814-965-2536 or log onto johnsonburgasd.net

Morning Announcements

The daily opening of school will include the Pledge of Allegiance, the menu for the day, student and staff birthdays, and announcements.

Dress Code

Our school is a place of business; therefore, a student's appearance in school should reflect this understanding.

Modesty and good taste are the key words for school dress.

Students' with their parents' guidance and faculty support, will be encouraged to avoid distracting attire or appearance.

If you are in doubt about a dress code item, please call the school principal for clarification.

The following guidelines should be followed:

1. Students should arrive at school physically clean and wearing clean clothes.
2. Hair should be clean and neatly combed; it should not block vision. (Also, grooming should not be done during the class times.) Excessively, dyed or spiked hair is not permitted.
3. Shoes must be worn at all times. It is essential for shoes to be safe and comfortable. **No flip-flops** (thongs), cleats, or high heels are permitted. **All sandals and crocs must have a back strap.** Due to safety issues, slides, backless shoes, clogs, and heelys are not permitted.
4. **Excessive** make-up and/or long dangling earrings should not be worn. Facial piercings are prohibited for the elementary school students.
5. If shorts, skirts, or capri pants are worn, they should be of moderate length. For all students, short shorts are not suitable. Also short tops should not be worn which expose the mid-part of the body. Shorts, skirts and capri pants are permitted in August, September, October, April, May, and June. Capri pants are defined as pants 4-6 inches below the knee.
6. Hip hugger jeans are not permitted and jeans with **excessive** holes or holes in inappropriate places are not allowed.
7. Students are not permitted to wear pants that slide below their waist.
8. Students are not permitted to wear spaghetti strap tank tops. Top straps should be at least 1.5 inches wide. No open backs or open sides.
9. Tee shirts endorsing alcohol, tobacco products, violence, or inappropriate language are not permitted.
10. The wearing/displaying of gang, gothic, or cult related apparel is not permitted.
11. Hats, hairnets, and bandana/scarves are not permitted.
12. Wallet chains of any length are not permitted.

If the weather warrants change in this policy, the Principal's Office will notify you of this. This includes shorts.

If a teacher considers a student's clothing inappropriate for school, the teacher will speak privately to the child to help clarify clothing that will be acceptable.

If a child comes to school with inappropriate shoes and/or clothing, a parent of guardian will be called to bring a change of clothes and/or shoes.

A good question to ask when selecting clothing for school is "Does the clothing promote a good instructional and learning atmosphere for the student and the class?"

Gum Chewing

Students are not permitted to chew gum during school hours.

Water Bottles

Students are **strongly encouraged** to bring an individual water bottle for their personal use. Water bottles must contain water only.

Field Trips

These trips are privileges earned by the students. The right to participate can be lost due to misbehavior, poor attendance or the discretion of the principal. We hope that all school families will participate in the PTCO fundraisers to help defer the cost of the field trips.

Video Taping/Media Coverage

There are times during the school year that students may be photographed or videotaped while participating in various activities. These photographs and/or videos may be published in the school newsletter, local newspapers or the school district Facebook page. **If you do not want your child's picture to be taken or to appear in any form of media you must notify the elementary school office in writing.**

JOHNSONBURG AREA ELEMENTARY SCHOOL DISCIPLINE PLAN

DISCIPLINE: We believe an orderly atmosphere must be established to ensure optimal conditions for each student. In addition to mastering the basic skills, students must learn self-discipline and the meaning of responsibility.

No one student or group of students should be permitted to interrupt teachers from teaching or other students from learning. The purpose of discipline is to establish and maintain a school environment which allows students to progress academically without distractions.

Our Discipline Plan is based on the fact that all students can behave appropriately at school. Unfortunately, there are times when students choose to misbehave and consequences must be applied for this unacceptable behavior. A plan has been developed whereby we clearly define how we expect students to behave, develop plans for rewarding students who behave appropriately, and develop plans to elicit the cooperation of parents/guardians.

“RAMS” RULES ARE:

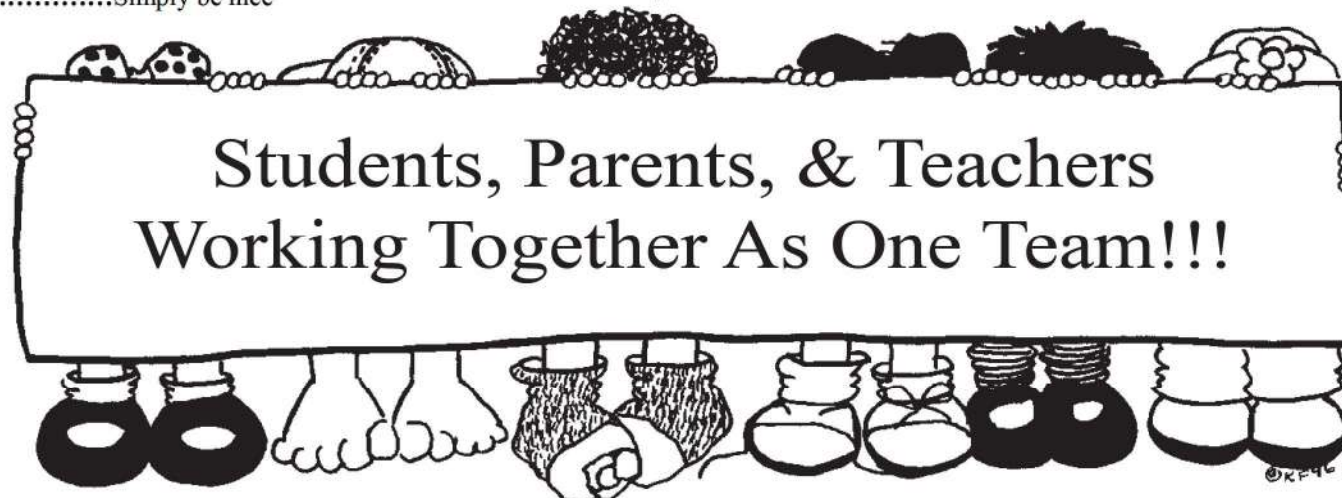
- R.....Respect
- A.....Act Responsibly
- M.....Make learning happen
- S.....Simply be nice

In addition, grade-level rules are posted in each classroom, and are carefully explained to students with consequences for students who choose not to follow the rules. Parents/Guardians will be notified of rules which have been broken through the Johnsonburg Area Elementary School discipline referral form. If a student elects not to follow our school rules, the following may occur. The child may be required to eat his/her lunch in the office, loss of recess, be ineligible to participate in special programs or events, receive an in-school suspension, or receive an out-of-school suspension.

Please do what you can to be sure your child understands our rules at school. Also, please try to remember that we are attempting to provide a safe and sound educational environment for your child. Such an environment has no place for students who either cannot or will not comply with reasonable rules of order and discipline.

Suspensions: The principal has the discretion to institute an in-school or out-of-school suspension.

**Your help, cooperation, and support of
our Discipline Plan is greatly appreciated.**



School-Wide Positive Behavior Support

In coordination with our school discipline plan JAES will be continuing to implement our School-Wide Positive Behavior Support framework.

What is a School-Wide Positive Behavior Support Framework?

Positive Behavior Interventions and Supports is an evidence based, systems approach for establishing the social culture needed for schools to be effective learning environments for all students. Positive Behavior Interventions and Supports eliminates barriers to learning, creates and maintains a safe and effective learning environment in schools, and ensures that all students have the social and emotional skills needed to succeed in school and beyond. Positive Behavior Interventions and Supports helps schools teach students expected behaviors and social skills, creates student behavioral health and academic support systems, and applies data-based decision-making to discipline, academics, and social/emotional learning. Positive Behavior Interventions and Supports uses the three-tiered approach of universal interventions (for all students and settings), secondary interventions (for students who are at-risk), and tertiary interventions (for individual students needing specialized assistance). This year our school-wide focus will be to develop effective universal interventions.

As part of the incorporation of the
School-Wide Positive Behavior Support
framework our faculty/staff have developed
new school rules.



The RAMS rules are:

R.....Respect
A.....Act Responsibly
M.....Make learning happen
S.....Simply be nice



Registration

In order to register a child in a Pennsylvania public school, it is necessary to provide the school with a birth certificate or other valid proof of age document and a record of the child's immunizations. Along with these requirements, you will be asked to complete a registration packet. Please note any physical problems that require special attention and/or special classes your child participated in at a former school. A kindergarten child must be five (5) years old before August 1. If you have any questions about requirements, please call the principal's office.

School Insurance

School insurance is available to parents (optional) through an independent company. The school does not handle the claims. All dealings are between parents and the insurance company directly. Information can be found on the school district's website.

Important! All children must have some form of hospitalization or medical insurance before they can attend a class trip.

Withdrawing

Students withdrawing from Johnsonburg Area Elementary School must first return all library books and textbooks and pay any debts owed. Advance notice of the date of withdrawal would be very helpful. You are requested to stop in and fill out a withdrawal form before leaving our area. When your child is enrolled in another school, that school will request your child's records to be sent by mail.

Homebound Education

Homebound education is available to students who are referred by a doctor of medicine or a doctor of psychiatry. New doctor referrals are needed every six weeks. Students who are on homebound are not permitted to participate in or attend school activities or be on school property without written permission of the superintendent or his designee.

Early Dismissal of Students

Parents wishing to take a child out of school before the end of the day must come to the office to sign the child out. The office staff will call for the child from the classroom at that time. When the student has an appointment with the doctor or dentist, please send a note to the teacher beforehand. Enclosed in your take-home packets are blue early dismissal forms to be used for this purpose. Please note***It is very important that we use this form—when you are in need of more, please send in a note to your child's classroom teacher to request additional forms. If the child returns to school, please bring him/her to the office first before returning to the classroom.

Children will not be released by a telephone request. A child who must leave school during the day must be released to the parent, guardian, or someone that the parent has authorized in writing as a designee.

Change of Address and/or Telephone Number

It is important that we have on file your correct address and telephone number. This includes both home phone and work phone numbers. Should you move during the school year, or change your telephone number, please notify the school office immediately.

Help is but a phone call away...

Often times people in our rural area find themselves in need of help, but do not know who to call or contact for that assistance. We are happy to provide you with a list of contact agencies that you can call. These agencies can help you with areas such as bullying, harassment, hazing, discrimination, and intimidation. Most agencies are very confidential (often by law), and are ready to assist you with fees, if there are any. If they are unable to help, they will at least be able to direct you to the service or agency you need. Do not be shy or embarrassed if you need the services of the agencies listed:

Mental Health Counseling Hotline	1-800-652-0562	D&A Abuse Hotline	1-800-ALCOHOL
Runaway Hotline	1-800-621-4000	Elk County Children & Youth	814 -776-1553
Intensive Case Management (I.C.M.)	1-800-652-0562	"Just Say No Foundation"	1-800-258-2766
National Adolescent Suicide Hotline	1-800-621-4000	Elk County Probation	814- 776-5365
Childline (Child Abuse)	1-800-932-0313	National Cocaine Hotline	1-800-COCAINE
AIDS Information Hotline	1-800-342-AIDS	Dickinson Mental Health Center	814 -776-2145
CAPSEA (24 hour)	814-772-1227	Beacon Light	1-800-345-1780
VD Hotline	1-800-227-8922		

Attendance

We are very concerned about the attendance habits of our students. This is an area where parents can be very helpful by discussing the reasons why regular attendance and habitual promptness are so important to a child's development and learning. Help your child make the most of his/her educational opportunity by being here everyday.

The last bell rings at 7:50 a.m. Anyone not at his/her desk at that time is tardy. The child who comes to school late misses important instruction time and disrupts the class upon entering. Habitual tardiness situations will be investigated. If habitual tardiness is not corrected, the administration has the right to have the student affected make up this time during recess and/or after school.

An excused late (tardy), as defined by the Pennsylvania Department of Education, includes illness or exceptionally urgent reasons that affect the child, as determined by an administrator.

All late busses are the responsibility of the school district and such a late will be excused.

A tardy that is not covered by a call or note from a parent, guardian, or physician and which does not satisfy criteria for excused lateness, is illegal/unexcused. Tardiness will be illegal/unexcused if the student overslept, missed the school bus, or chose not to ride the school bus and had subsequent transportation problems, regardless of whether or not a note was provided.

Habitual tardiness could result in the losing of school activities, special programs or events.

If you have any further questions, please feel free to call my office at 965-2577.

Pennsylvania school law classifies all absences as unexcused or illegal except for:

1. Illness of the child.
2. Death in the immediate family.
3. Quarantine of exceptional "urgent" reasons that would affect the child.

Good attendance habits should be developed and maintained for at least two reasons:

1. With erratic or below average attendance, a student will not receive all the advantages that a quality school program offers.
2. It's the law! Pennsylvania law requires all school age students to attend regularly.

All absences will be recorded as illegal absences until an excuse is received. A written excuse should be sent to the school on the first day the child returns to school. We are encouraging you to use our absentee forms. The excuse contains blanks to fill in as to why the child was absent, the date of the absence, and the signature of the parent. All absence/tardiness forms are kept on file in the Nurse's Office for School Officials.

The written excuse is important. Not sending an absentee form within five days of your child's return to school will result in an illegal absence. This includes Doctor excuses.

In the event of numerous absences, the following will occur:

1. After the accumulation of 10 absent days, parents will receive a letter notifying them of a concern regarding attendance patterns.
2. A doctor's excuse may be required for subsequent days of absence at the discretion of the principal and/or school nurse.
3. Continued absences/tardies may result in a referral to the student assistance program and/or the truancy prevention program.

Important! Please call the school before 9:00 a.m. if your child will not be in school. A parent should call the first day a child is absent. If a parent expects a child to be absent for a succession of days because the family is going out of town, he/she should speak to the principal about it before the absence occurs. Education trip forms can be obtained in the office and should be completed and approved by the principal prior to the trip. Arrangements for making up schoolwork should also be made prior to the trip.

We remind you to call the school by 9:00 a.m. to report your child's absence. It is our policy for the school nurse to call, when time allows, to check on a child who is absent when we have not heard from you.

If you are requesting homework, and you call after 9:00 a.m., the request may not be able to be granted.

School Health

Please inform the school nurse of any health problems your child may have. Observe your child carefully for signs of illness before sending him/her to school. Protect your child and his/her classmates from the spread of communicable disease. In the event of an illness or accident at school, children will be sent to the nurse's office for care, and the parent or other designated adult will be contacted to arrange for further care at home if necessary.

The health services that will be provided for your child by the Johnsonburg Area Elementary School during the current school year:

Grade Screening	Vision	Height	Weight	Hearing	Physical Exam	Dental Exam	Scoliosis	Body Mass Index
K	X	X	X	X	X			X
1	X	X	X	X	X	X		X
2	X	X	X	X				X
3	X	X	X	X		X		X
4	X	X	X					X
5	X	X	X					X
6	X	X	X		X		X	X

The physical and dental examinations required by the School Health Act will be given to your child at the indicated grade level unless you notify the school that you wish to have your family doctor or dentist examine your child at your expense. Physical and dental examination forms for this purpose are available at the School Nurse's office. You will be notified as to the exact date when physical and dental examinations will be given at the school.

Screening and Evaluation Procedures Health Examinations

Although the physical and mental health of each child is primarily the responsibility of the home and parents, the school district provides not only state-mandated health services but also functions to maintain and improve the health of each student while in school.

Each pupil shall receive a comprehensive health examination in kindergarten/first grade, in sixth grade, and in eleventh grade. Parents are strongly encouraged to have this exam conducted by the child's own family physician. Private physician reporting forms will be provided by the school nurse. School physicals will be given by the school physician for those children who have not had a private exam. You will be notified of the date and time of the examination.

Each pupil shall receive a comprehensive dental examination in first grade, while in third grade, and in seventh grade. Parents are strongly encouraged to have the child's family dentist complete this exam. Forms will be provided by the school nurse. School dental exams will be given to those students who have not had a private exam. You will be notified of the date and time of the examination.

For each pupil transferring to the schools of this district, the Superintendent shall request an adequate health record from the transferring school.

Beginning with the Kindergarten vision/hearing screenings, and continuing through the twelfth grade, a developmental health history shall be maintained as a confidential record subject to statute and the policies of this district.

Guidelines for the Administration of Medication during School Hours

The Johnsonburg Area School District recognizes that parents have the primary responsibility for the health of their children. Although the district strongly recommends that medication be given in the home, it realizes that the health of some children requires that they receive medication while in school. Parents should confer with the child's physician to arrange medication time intervals to avoid school hours whenever possible.

When medication absolutely must be given during school hours, certain procedures must be followed. Medical apparatus that is needed must be doctor recommended, principal approved and district nurse approved. These items could be an asthma inhaler, epi-pen, etc.

Prescription Medications

The physician must complete the prescription form. These forms are available from the school nurse's office.

Any medication to be given during school hours must be delivered directly to the school nurse, the school principal, or his/her designee by the parent or a responsible adult. The medication must be brought to school in the original pharmaceutically dispensed and properly labeled container. A consent form for prescription medications should be signed at this time.

Non-Prescription Medications

Non-prescription medications, e.g., Tylenol, ointments, throat lozenges, will be administered only to students as pre-approved through a Permission to Give Medication form which will be sent to the parent annually and authorized by the school physician in standing orders.

Lacking pre-approval, and when in the opinion of the school nurse a student needs non-prescription medication, the school may seek approval by phone from the following, in order: parent, the family physician, the school physician. Failing to secure such approval, no non-prescription medications will be given.

Non-prescription medications from home will not be given during school hours.

— School Visitation —

If you wish to visit your child's classroom, please make arrangements with the school office. The office will then contact your child's teacher and set up an appointment time and date that is convenient for both parties. **When you arrive at the school, you need to pass through the security system and proceed to the office.** Please adhere to these guidelines:

1. Go to the main office of the school.
2. Sign in the visitor book.
3. You will need to receive a visitor's pass from one of the secretaries.
4. Upon completion of your visit, please let the office know you are leaving by signing out in the visitor book.

School visitation is a positive way of communication with your child's teacher.

Hallways/Sidewalks

In the interest of safety, all students are expected to walk, in an orderly manner, on the right side of sidewalks and hallways.



Respect

Act Responsibly

— Use of School Telephone —

The school will notify the home in case of an emergency. Students are not to request use of the school phone for such things as permission to visit a friend. Such arrangements must be worked out with both families before coming to school.

Student Possessions, Valuables, Electronic Devices,

Cell Phones

Students are not permitted to bring personal possessions to school. This includes cameras, i-Pods, i-Pads, laptops, cell phones, video/electronic games, personal Chromebooks, I-watch type devices, etc. . . The school will not be responsible for student belongings. However, if something is lost or stolen, please report this incident to the school office.

Cell Phones— student use of cell phones is becoming an ever increasing problem at school and on school buses. With the advent of texting and phone cameras, cyber bullying and cyber harassment has increased. In an effort to protect our students from cyber bullying, JAES has implemented the following guidelines:

Cell phones are not permitted on the bus or in the school building; they are to be kept at home.

If the school becomes aware that a student has brought a cell phone, the student will be asked to surrender the phone. Failure to do so will be considered an act of insubordination and the student will face immediate disciplinary action.

If a student surrenders their phone, the phone will be kept by the school for 24 hours and a parent/guardian will have to come to the school to pick up the phone. If there is a second incident the phone will be kept by the school for 3 days and a parent/guardian will have to come pick up the phone. A third incident will result in the phone being kept by the school for 5 days including a weekend and a parent/guardian will have to come pick up the phone.

Make learning happen

— Fire and Tornado Drills —

Fire & tornado drills are held at regular intervals throughout the school year. Remember these basic rules:

1. Check the instructions in each classroom (they are posted) indicating how to leave the building in case of emergency
2. Walk. No talking. Move quickly to designated area.
3. State law requires that one fire drill be held each month. During the winter months teachers will know in advance so that students are dressed appropriately.

Lost and Found

If your child loses any belongings, please contact the office. Any belongings found on campus will be kept for several weeks and will be given to Goodwill if they are not claimed.



Simply be nice

Assessments

Johnsonburg Area School District has developed the following schedule for testing/assessing our students' performance at strategic grade levels:

GRADE	
K-6	DIBELS NEXT Exact Path Benchmark Assessments
3	PSSA for English Language Arts and Mathematics
4	PSSA for English Language Arts and Mathematics, PSSA Science
5	PSSA for English Language Arts and Mathematics
6	PSSA for English Language Arts and Mathematics

Additional educational/psychological testing is available through the school psychologist with parental permission.

The district provides for the development and continual analysis of student portfolios. Such portfolios may include: written work by students; other demonstrations of performances by students related to specific student learning outcomes; examinations developed by teachers to assess specific student learning outcomes; diagnostic assessments; other measures, as appropriate, which may include standardized tests. Portfolios are available to parents at conferences or by appointment.

Confidentiality

The Johnsonburg Area School District protects the confidentiality of personally identifiable information regarding its exceptional, thought to be exceptional, and protected handicapped students in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) and other applicable federal state laws, policies, and regulations.

"Education records" means those records that are directly related to the student, including computer media and videotape, which are maintained by an educational agency or by a party acting for the agency. "Educational agency", for purposes of this notice, means the Johnsonburg Area School District and/or Seneca Highlands IU#9. For all students, the educational agency maintains educational records, which include but are not limited to:

Personally identifiable information - confidential information that includes, but is not limited to the student's name, name of parents and other family members, the address of the student or student's family, and personal information or personal characteristics which would make the student's identity easily traceable.

Directory Information - information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to, the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended.

Student Assistance Records - Located in the Guidance office.

Directory information may be released without parent consent; parents have the right to refuse to let an agency designate any or all of the above information as directory information. The school district must obtain parent consent before disclosing personally identifiable information to anyone not entitled to see it under law. "Consent" means: the parents have been fully informed regarding the activity requiring consent in their native language or other mode of communication, they understand and agree in writing to the activity and they understand that consent is voluntary and may be revoked at any time.

Programs, Services and Support Staff

ART

Anyone who has visited our school can easily and readily see that our students are wonderfully talented in the arts. Mrs. Melanie Raubenstrauch is our art teacher.

GIFTED SUPPORT SERVICES

Gifted programming is offered to students who are identified through an evaluation process. The eligibility for gifted programming is governed by Chapter 16 regulation in Pennsylvania. Students who are eligible must meet the criteria including scores on intellectual and achievement assessments combined with a need for specially designed instruction. Mrs. Diane Murphy is our gifted support teacher.

GUIDANCE SERVICES

Our school counselor will work with parents, teachers, and students, and will be available to anyone wanting or needing to talk about problems or concerns they might have. She will also be the liaison between school personnel, parents, student, and community agencies that provide special services. Her services are available to everyone. Please contact her at the school if and when the need arises.

MULTI-TIERED SYSTEM OF SUPPORT (MTSS)

At the elementary level, we use the Response to Instruction and Intervention framework. MTSS uses a continuum of student performance data to continuously inform, monitor, and improve student access and response to high-quality core and supplemental instruction/intervention. The intent of MTSS is to improve learning as efficiently, effectively, and equitably as possible for ALL students, including students with disabilities.

The referral process will begin with the MTSS team (formerly the Instructional Support Team) with the exception of Gifted Support. A parent or staff member may initiate this process by submitting a written request to the school counselor. Screening information, with an emphasis on student data, will be used by the MTSS team, which includes the parents, to generate a plan to meet the child's specific needs or to document the need for further evaluation.

If the school contacts you regarding MTSS, please respond and get involved. Home - school communication is a key component to a child's success. If you have special concerns regarding your child and would like more information regarding the MTSS framework, please contact your child's teacher or the school counselor at 965-2577.

Our MTSS Core Team Members are:

Mrs. Carnessali
Mrs. Allegretto
Mrs. Vollmer
Mrs. Rich
School Counselor

LEARNING SUPPORT

The Learning Support Resources Programs provide identified students with a program of individualized learning and continuous academic support. Reading, Language, Spelling and Math are the main areas in which educational goals are developed. The program is designed to help students who require special services develop their knowledge and skills.

LIBRARY AND MEDIA SERVICES

Provided by Mrs. Diane Murphy. All students receive instruction in research and library skills in our library.

L.I.F.E.

(Living in Family Environment)

A student is referred to the L.I.F.E. program when in need of more individual support. This program is provided by Dickinson Center.

LIFE SKILLS SUPPORT

The Life Skills Support class serves students with overall delays who require multiple hands-on experiences for mastery to occur. Instruction is given individually and in small groups with aide assistance. Students are included in homeroom and special classes with their peers whenever possible. Students are taught important life skills in a functional setting.

RAM ACADEMY

The Ram Academy is available to students considering attending an online cyber school. Students who successfully earn required credits and fulfill the graduation requirements set forth by JASD are eligible for a JASD diploma.

MUSIC/INSTRUMENTAL MUSIC

Our music program truly provides our students with a strong music background, from reading music to singing, and recorders to grade level productions. We also have 6th grade students who take instrumental lessons and we are proud of their accomplishments!

OCCUPATIONAL THERAPY

This service addresses fine motor concerns that interfere with an identified student's ability to benefit from or gain access to a special education program. A doctor's order is necessary for evaluation and treatment. This order must be renewed annually.

PHYSICAL THERAPY

Identified students who have gross motor concerns that hinder their ability to benefit from or gain access to a special education program may be eligible for physical therapy services. A doctor's order is necessary for evaluation and treatment. This order must be renewed annually.

SCHOOL NURSE

Our school nurse and nurse's aide are available to assist in all medical needs. They can serve as a liaison between the school, the home, and the physician. **PLEASE REFER TO THE MEDICAL SECTION OF THIS HANDBOOK FOR DETAILED INFORMATION ON HEALTH SERVICES.**

SCHOOL PSYCHOLOGIST

The IU9 will provide a school psychologist who is available to the students, staff, and parents of our school, and can be contacted through the school office.

SPECIAL EDUCATIONAL SERVICES

Mrs. Kara Vollmer is the Special Education Supervisor for our elementary school. Her main office is located in the Johnsonburg Area High School. Any questions or concerns should be addressed to her at 965-2577 or 965-2556.

SPEECH SERVICES

The Speech Services provide specially designed instruction for students who have difficulties in communication skills. Areas of difficulty that can be addressed include: articulation (specific speed-sound production), language skill development (form, content, and use), voice quality, and fluency (stuttering). One-on-one or small group instruction is provided in the speech therapy room or within the child's classroom depending upon which arrangement best meets the child's individual communication needs. SPEECH services are provided to those in need by our speech and language therapist, Mrs. Laura Aiello.

PHYSICAL EDUCATION

All students in our school have a physical education class for a total of one hour per week. Our students participate in the President's National Fitness Program. If a student is to be excused from physical activities, a doctor's note should be sent in to the school informing us of such.

Physical Education is an important part of our school curriculum. Students are expected to participate in physical education class unless there is a serious reason that they are unable to do so. In such cases, a daily note from the parents is necessary. For prolonged excuses (more than three consecutive days), a statement from the doctor should state the reason and the period of inactivity.

Proper clothing is to be worn for Physical Education - shorts or slacks and sneakers. If your child has a note due to recuperating from an illness or has a medical excuse from a doctor, he/she may be excused from PE activities.

STUDENT ASSISTANCE PROGRAM (SAP)

The Commonwealth of Pennsylvania's Student Assistance Program (SAP) is designed to assist school personnel in identifying issues, including problems with alcohol and drugs that pose a barrier to a student's learning and success in school. SAP is not a treatment program; rather it is a systematic process using effective, accountable professional techniques to mobilize school resources to remove barriers to learning. If the problem extends beyond the school, SAP will assist the parent and the student with information so they have access to services in the community. Involvement of parents in all phases of the program is critical.

Additional Support Services

AUTISTIC SUPPORT

This program serves students having a developmental disability, which significantly affects verbal and nonverbal communications and social interaction. These characteristics are generally evident before age 3. They also adversely affect a child's educational performance. Other characteristics often associated with autism are engagement in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routines, and unusual responses to sensory experiences. The term does not apply if a child's educational performance is adversely affected primarily because the child has an emotional disturbance.

BLIND OR VISUALLY IMPAIRED

Vision services are provided to students whose vision impairment adversely affects their educational performances. Determination of visual impairment shall include a full assessment and comprehensive report by an eye specialist specifying the nature and degree of impairment.

CHAPTER 15

In accordance with Chapter 15, the Johnsonburg Area School District will provide protected handicapped students with the aides, services, and accommodations that are designed to meet the educational needs of these students as adequately as the needs of non-handicapped students are met. The Johnsonburg Area School District does not discriminate against protected handicapped students and the district's responsibility under this Chapter.

EARLY INTERVENTION

The IDEA '97 requires the provision of a free appropriate public education to children with disabilities between 3 years of age and the school district's age of beginners. In Pennsylvania, a child between 3 years of age and the school district's age of beginners who has a developmental delay or one or more of the physical or mental disabilities listed below may be identified as an "eligible young child". These disabilities include:

Autism/pervasive developmental disorder, serious emotional disturbance, neurological impairment, deafness/hearing impairment, specific learning disability, mental retardation, multiple disabilities, other health impairment, physical disabilities, speech and language impairment, blindness/visual impairment, and developmental delay.

Eligible young children are afforded the rights of school age exceptional children, including screening, evaluation, individualized education program planning, and provision of appropriate programs and services. The Seneca Highlands Intermediate Unit (IU#9) provides programs and services to eligible young children and can be contacted at (814)-887-9287.

EMOTIONAL SUPPORT

The Emotional Support program service identifies students whose regular needs or mental illnesses interfere with their academic progress in the regular education environment. Instruction is provided based upon the student's individualized education plan. Students are included in regular education whenever possible based upon the student's individualized education plan and each student's unique needs. Behavior management components are designed and exercised in all educational settings.

HEARING SUPPORT

Hearing Support Services are provided to students who are deaf or hard of hearing. Students serviced would have a hearing loss that interferes with the development of the communication process and resulted in failure to achieve educational potential. Determination of the hearing impairment shall include a report by an audiologist, otologist, or both specifying the nature and degree of the impairment.

MULTIPLE DISABILITIES SUPPORT

This program addresses the multiple needs of students with concomitant impairments (such as mental retardation-blindness, mental retardation-orthopedic impairment, etc.), when the combination of which causes such severe education problems that the problems cannot be accommodated in special education programs solely for one of the impairments.

PHYSICAL SUPPORT

This program addresses the needs of a student with a severe orthopedic impairment that adversely affects one or more of the following: physical mobility, speech or other forms of non-verbal communication, writing, arm and hand movement, eye and head movement, or any of the precursor developmental steps which lead up to full attainment of these skills necessary for success in education. Determination of physical disability includes reports from a physician and public school psychologist specifying the nature and degree of the impairment.

ENGLISH AS A SECOND LANGUAGE (ESL)

The Johnsonburg Area School District will screen and assess all students designated as appropriate by the Home Language Survey. If it is determined that a student is in need of an ESL program, the district will work in a collaborative process with the student's family and deliver an appropriate ESL curriculum to those students who require the program. The district currently has an ESL Program Team in place that, along with the parents, will develop the ESL program. The district will attempt to address parent concerns in this process; however, as an educational leader, the district will ultimately be responsible for providing the program. Parents will take complaints to the building principal and have the right to appeal to the superintendent for any program changes. If the parents are not satisfied with this outcome, they can then request a hearing with the Board to resolve program issues.

TITLE I SCHOOL-WIDE PROGRAM

The Title I Reading Program is a federal program that is provided to schools. It provides access to a Reading Specialist who provides assistance with literacy skills to help students build their skills in reading.

The Title I Reading Program provides additional assistance to students who may need help in learning or developing any of these skills. Our elementary school is considered "Title I School". This allows us to operate a School Wide Title program. We have our instructional tutors and our Reading Specialist working with students who need assistance. These students are recommended to be receiving interventions based upon assessment results as well as their performance in the classroom. Student performance is tracked throughout the school year.

PARENTS RIGHT TO KNOW

You have the right to know the professional qualifications of the classroom teachers and paraprofessionals who instruct your child. If you would like to receive any of this information about your child's teacher(s) or paraprofessionals, you may contact the school office.

At the beginning of the 2022-2023 school year, all teachers and paraprofessionals were highly qualified at the Johnsonburg Area Elementary School.



TITLE I PROGRAM

Under the Title I program, school districts receive federal funds through a multi-step allocation process. The federal funds are allocated according to a legislative formula based mainly on the distribution of low-income children. Once the funds reach the participating schools, children in those schools are selected for services on the basis of low academic performance, regardless of income. The Title I program may differ from one school to another. Each school receiving Title I funds make use of these funds to address the identified needs of the school in regard to student performance. Our Title I is now a school wide program where all students will be served.

The goal of the Title I program is to provide extra help and instruction to students who are experiencing difficulty with reading in order that they may be successful in the regular classroom. The Title I and classroom teachers work together to plan instruction that will best meet the student's academic needs.

Parents are an integral part of the Title I program in that the support given by the parent in helping their child is an essential component to student success. Effective communication between home and school is very important. The Title I program requires a Home/School compact that describes how the teachers, parents, and students will work together to enhance academic success. In addition to the Home/School compact, Title I programs require the development of a Parent Involvement Policy. This policy describes the procedures that the school will utilize to encourage and support parent involvement activities throughout the school year. This information is included in this handbook.

The Title I program in the Johnsonburg Area Elementary School offers intervention services in reading to students in grades kindergarten through six. This support includes small group instruction, co-taught instruction and consultation services to the classroom teachers.

De-escalation and Calming Rooms

The De-escalation Room is designed to guide safe and therapeutic interactions between students and faculty/staff in the educational setting. A competency-based behavioral approach based on principles of applied behavior analysis is utilized to focus on reinforcement-based strategies. District staff may encourage the use of the de-escalation room to provide a proactive and positive approach to engage students in behaviors that are incompatible with anger and aggression.

The Calming Room is a space that can help to aid development by guiding individuals through various challenges that target their ability to respond to sensory information correctly. This room can be calming or more interactive depending on the needs of the user. Calming rooms typically use lights, sound, colors and other sensory cues to calm, engage and help users to develop emotionally and cognitively. They are designed to help students engage with their senses and reap the benefits of sensory stimulation in a safe and relaxed environment, regardless of their age or ability.



VOLUNTEERS are a valuable asset to our educational program. We welcome parents, senior citizens, community residents, high school and college students, and any other interested people to join our volunteer program. Our High School students are eligible to receive community service hours by volunteering here at Johnsonburg Area Elementary School.

Volunteers do many tasks to aid students and teachers. They help teachers plan parties for special occasions and coordinate special activities. Parents and citizens take small groups for instructional activities and help children with special needs. Volunteers also assist in library tasks, clerical work, and material preparation. There are many tasks waiting for your volunteer assistance.

We encourage you to call the school at 965-2577, or contact your child's teacher, if you have the interest and the time to serve as a volunteer.

We are extremely grateful for all of the hours of volunteer service donated to our school. Volunteers truly make a difference in our school!!

All volunteers, including Sports coaches, need to be approved by the principal. Each volunteer must have up-to-date clearances. (Act 34, 114, and 151) in order to volunteer at the school.

Other ways you can help us:

We are involved in saving "General Mills" Box Tops for Education. Information will be sent home to all parents about this program. All of your support in the above savings program really helps us, and we appreciate your continued support. Special items and treats for the students are purchased with this money.

Video Surveillance

Video monitors are utilized throughout the school building and outside areas to monitor student and visitor actions. The administrators have the ability to view and review all images throughout the building at any given time.

Johnsonburg Area Elementary School PTCO

Who: Parents, Teachers, and Children Organization, organized and working together to build futures

What: Educating, Supporting, Volunteering, Loving, and Caring for our children

Where: At home, school, and in the community

When: Always

Why: Because we care about our children, and we know that by working together, we can make great things happen

Our PTCO cordially invites all of you to attend our scheduled meetings as well as our special programs throughout the school year. Our meetings will be held at 3:15 p.m. Please plan to attend this meeting, and hear about our ideas, goals, and plans for the 2023—2024 school year.

Your PTCO Executive Board has worked over the summer to prepare for several of this year's major events. Please support all the PTCO fundraisers. If we meet our designated goal, this will be the only school-wide fundraiser we need to sponsor. The fundraisers benefit all of our students in many ways throughout the school year. Please, everyone, do your part to ensure our success and our ability to attain our goal this year.

In recent years, our PTCO has provided money for all classes to enjoy field trips and assemblies and they have purchased a digital camera, play-ground equipment and computer supplies. They provide mini-grants for teachers, special recognition for students, and they are fundamental in the planning of our annual Rewards and Activities. Please join during our membership campaign. Our goal is to have 100% of our students represented.

Membership alone is fine, but you are all encouraged to get involved with our parents and with the school personnel during our meetings. PTCO is a perfect way to get involved in the planned activities and programs in our school, and a way to demonstrate your concern about your child's education to them. Remember, parents who value education raise children who value education.

PTCO Officers for the 2023—2024

President: Cassie Carnorvale

Vice President: Daniele Carnessali

Treasurer: Melanie Raubenstrauch

Secretary: Kristine Breindel

PTCO MEETING SCHEDULE

October 2, 2023
November 6, 2023

February 5, 2024
March 4, 2024
April 8, 2024
May 6, 2024

HOPE TO SEE YOU THERE!

Report Cards

Report Cards are issued four times during the school year. If you have any questions about your child's progress, please contact his/her teacher and arrange a conference. When you receive the report cards, please keep the following in mind:

The teacher does not give the student the grade. The student earns the grade. The teacher simply evaluates the student's progress.

Each report card will also provide reports on your child's effort and conduct.

The 60% rule will be used for the first two quarters of the school year. Students will not receive a grade lower than a 60% due to the possibility that when a grade is lower than 60%, a student would be in danger of failing a subject for the year after only the first two grading periods. This is for report cards only.

Report cards will not be issued at the end of the school year if students owe for a lost text book, lost library book, or owe money in the cafeteria.

A list of Comment Codes for the report cards (grades 1-6) is shown to the right.

Incomplete Grades

Incomplete grades must be made up within one week of the end of the quarter or one week of the Progress Report issue date or grade will become a zero. If extenuating circumstances keep the student from making up the work, the principal will determine the steps needed to be taken.

Progress Reports and Report Cards

Progress reports are sent to parents halfway through the quarter for all students.

PROGRESS REPORT DATES

Tuesday, September 26, 2023	Tuesday, February 20, 2024
Tuesday, December 5, 2023	Tuesday, April 30, 2024

REPORT CARD DATES

Thursday, October 26, 2023	Tuesday, March 26, 2024
Tuesday, January 16, 2024	Friday, May 31, 2024

Report Card Comment Code/Comment Text

01	Shows Improvement	16	Homework Incomplete
02	Thinks & works independently	17	Is inattentive
03	Uses time wisely	18	Disruptive
04	Works at ability Level	19	Easily distracted
05	Work is completed neatly	20	Talkative
06	Is attentive	21	Careless
07	Is creative	22	Work is not completed neatly
08	Participates in class discussions	23	Negative attitude
09	Shows interest & desire to learn	24	Insufficient use of time
10	Hard worker	25	Lack of organizational skills
11	A pleasure to have in class	26	Does not work well in groups
12	Is courteous	27	Accepts constructive criticism
13	Lack of effort	28	Needs to improve math facts
14	Tends to be discourteous	29	Adaptations & Strategies
15	Absences impact grades		

Parent Conferences

All parents are requested to attend a Parent Conference scheduled for **October 26 & 27, 2023**.

Times for conferences will be issued in October. It is also very important that the parents respond to a teacher's request for a conference. We need your support and so does your child! No report card will be issued until a parent conference is held. **No Progress Reports will be issued for the 2nd, 3rd, or 4th quarter if a parent conference has not been held.**

Breakfast Program

The Johnsonburg Area School District instituted this program and students are encouraged to participate. Prices are \$0.95 for a full breakfast, and \$0.30 for a reduced student's breakfast. When we have a two-hour delay due to weather conditions, there will be an option for breakfast.

Lunch Program

The Johnsonburg Area School District utilizes a Point-of-Sale (POS) computer system. This computer technology allows the district to provide debit accounts for student meals as well as improve meal-tracking capabilities. Parents are urged to take full advantage of this system by placing money in a student's account on a weekly, monthly, or annual basis. Students will be notified when their accounts are getting low so that a deposit can be made. Parents and students should be aware that there will be no charging of meals. The cafeteria line will be cash-less so deposits must be made to a cafeteria representative or can be made online. Please visit the school website to sign up for this feature. Lunch Payment envelopes will be provided for your convenience. You will be directed to the website of My School Bucks to set up this account.

Once your child's account is in a negative balance. They will not be able to receive any extras, ice cream, or water. Any money that is turned will be put toward the negative balance. Breakfast and lunch menus are available with the Nutrislice App.

Lunch Prices

Lunch prices this year are \$2.00 for a full student lunch, \$0.40 for a reduced student lunch, and \$3.75 for an adult lunch. Milk and juices will be sold for \$.55 and ice cream will be available for \$1.00. (These prices are subject to change). Free and Reduces lunch applications will be sent home on the first day of school and should be returned by September 4th, but are preferred as soon as possible.

Field Trip Bag Lunches

Field Trip Bag Lunches may be packed by our cafeteria staff and served to all students going on a special field trip. The cost for our "Happy Meal" bag lunches will be the same as a regular school lunch.

Student of the Month

Each month students will be selected as Student of the Month based on the RAMS RULES and good character traits such as: showing respect, being responsible, being kind to others, hard working, etc. Each month the students selected will be recognized at a celebration with the principal.

Parties and Birthdays

There are three (3) class parties during the school year: Halloween, Christmas, and Valentine's Day. Teachers usually work together to plan these parties.

If your child's birthday is on a school day, and you would like to send in a treat for the students, please notify the teacher in advance as to what you would like to send in and on what day. Please note – beverages should not be sent in as a snack or treat.

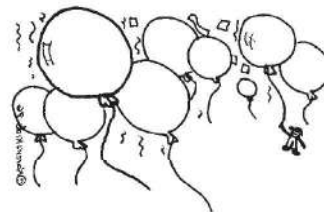
****All treats should be cleared through your child's teacher and the school nurse due to food allergies. Treats must be pre-packaged and the food label with ingredient list information must be attached.**

Birthday Invitations

No individual birthday party invitations are permitted to be distributed in school. **No Exceptions! Please do not send them to school with your child.**

Birthdays are Special

Birthday Lunch will no longer be offered to our student's families. Birthdays are very special and each child will receive a birthday book along with an announcement to help celebrate their special day.



The Pennsylvania Education for Children and Youth Experiencing Homelessness Program

The PA Education for Children and Youth Experiencing Homelessness Program (PA ECEH Program) assures execution for the federal legislation, McKinney-Vento Homelessness Assistance Act of 1988; also incorporated into the 2001 No Child Left Behind Act. Implementation of this program ensures that homeless children and youth have equal access to same, free, appropriate, public education including preschool education, as provided to other children and youth.

Homeless Children and Youth May Be Found Living in the Following Places or Situations:

- Public or Private Shelters
- With a parent in a domestic violence shelter
- Transitional housing programs
- Public or private places not designated for or ordinarily used as regular sleeping accommodations such as: vehicles, parks, hotels/motels, campgrounds
- Individuals and/or families staying with relatives or friends due to the lack of housing
- Runaways (under 18 years of age), and children or youth who have been abandoned or forced out of their homes by parents or other caretakers. These children may be in temporary shelters awaiting assistance from social service agencies, live alone on the street, or may be moving from place to place among family members, friends or acquaintances.
- Abandoned in hospitals

Rights of Homeless Children & Youth Include:

- Continuing their education in their current school, and provide transportation to that school, if feasible.
- Immediate enrollment in the school district where they are temporarily housed.
- Assistance with obtaining school records. Lack of school records may not affect the right to immediate enrollment.
- Participation in all applicable school programs, including supplementary instructional programs, field trips, and other enrichment activities as well as after school recreational programs, etc.
- Assistance with school related expenses, such as supplies, clothing, uniforms, meals, etc.

Local Contact: Ray Kelly, JASD Homeless Liaison (814) 965-2556.

Homework

Drill, Developmental Practice, and Enrichment!

The overall purpose of homework is to enhance learning and to involve parents in the learning process. As students progress through the grades, homework becomes more and more important for the required learning to take place. Assignments are designed to review and reinforce classroom learning as well as to develop responsibility and parental awareness. Please work with your child and check his/her homework. This will enable you to know what is being taught as well as the progress your child is making in these skill areas.

Homework can be graded and averaged into the course grade.

Each student is responsible for:

Doing homework every day and asking for help, if needed.

Making time to read every day outside of class time.

Giving parents/guardians all notices and information sent home from the school.

Coming to school each day ready to learn.

Homework assignments will be reasonable, purposeful and meaningful for the student. Suggested daily timelines for homework should not exceed:

Grades K and 1— 10 minutes

Grades 2 and 3— 15-20 minutes

Grade 4, 5, and 6—30-40 minutes

PSSA Homework Nights will be scheduled throughout the school year. These assignments are practice from the materials of past PSSA assessments and material that could be on the year's assessments. Please go over the PSSA homework with your child and return the homework to school.

If a student is absent, homework may be requested when calling in his/her absence to the school office by 9 a.m. If homework is requested after 9 a.m., the request may not be granted.

*If a parent has a concern about homework
Please contact the teacher or building principal.*

Academic Awards Day

An ACADEMIC AWARDS DAY is scheduled for Tuesday, May 28, 2024. At this time, we will recognize our students' year long achievements. Pins and certificates will be given out for academic excellence in all subjects in grades 1-6. I encourage students to dress up for this important day.

Field Days

Our Olympic/Field Days are scheduled for May 21 & 22, 2024. The rain dates, if necessary, will be May 23.

All classes will select a country; study that country—its people, history, and culture; and share what they have learned with other classes (countries) near their grade level.

Perfect Attendance Awards

Perfect Attendance Awards will be issued quarterly.

The award will be a certificate.

Perfect Attendance means no absences, no tardiness, and no early dismissals during the 9-week quarter.

COPPA Statement

Our district utilizes several computer software applications and web-based services operated by third parties. These include Google Education, Study Island, Accelerated Reader, and similar educational sites and programs. A complete list of the programs with the privacy policy for each are listed on our district website. This list of approved sites is updated regularly, so be sure to check back often for new websites and apps.

In order for students to use these programs and services, certain personally identifying information must be provided--generally the student's name, and sometimes their email address. Under federal law entitled the Children's Online Privacy Protection Act (COPPA), these websites must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. For more information on COPPA, please visit <https://www.ftc.gov/tips-advice/business-center/privacy-and-security/children%27s-privacy>.

The law permits schools to consent to the collection of personal information on behalf of the parents.

Bus Transportation

Bus Rules and Regulations

There is a bus discipline policy that has been adopted by our school.

All students riding buses are required to know and obey the rules that have been set to ensure good behavior and safety for all.

There are four posted bus rules that are representatives of those that frequently cause disruptive and unsafe conditions of the school bus:

1. The driver is fully in charge of the bus and students must obey the driver.
2. Students shall keep assigned seats at all times and keeps arms, hands, and head inside the bus.
3. Eating, drinking, and using tobacco products or chewing gum **WILL NOT** be allowed on the school bus.
4. Anything that interferes with student safety will not be allowed, such as: fighting, profanity, abusive language, large or sharp objects, fireworks, balls, bats, radios, tape players, animals, and glass containers.

At the Bus Stop

Parents who accompany their child to the bus stop will be providing a tremendous service to all children at that stop. **Parents—please pull together to help ensure behavior problems do not exist at our bus stops. Please notify the school of any safety or behavior concerns that we need to be aware of and address.**

Video Monitoring

At the April 11, 1996 Board Meeting, the Board of Directors passed a motion approving a policy that formalizes continued use of video cameras on the school busses. The Board recognizes that serious misconduct on board a bus jeopardizes the safety of all passengers. In addition to watching video of bus tapes; it is not permitted to listen to the audio when reviewing bus tapes to ensure safety by serving as a deterrent to serious misbehavior

The driver, the contractor, and the principal will work together to ensure proper discipline is maintained. In the event that misbehavior continues, the privilege of riding the bus will be taken away. If a student is absent on the day(s) of their bus suspension, the day(s) will be re-assigned.

All parents concerned about their child's safety on buses should clearly understand and support our policy of no nonsense on the bus. There is an "Instructions for Students Riding Busses" form from our Superintendent that will be sent home with each child. Parents are requested to sign and return this form to school.

All Pre-K and Kindergarten students must have a parent/guardian or designee to be at the bus stop to allow the child to depart from the bus. If there is not an adult waiting for the young students, the students will be returned to the school and the office staff will reach the parents to provide transportation home.

Walking/Riding Bikes to School
Students are prohibited from utilizing these forms of transportation.

Other Safety Rules to follow when riding the bus includes:

1. Wear bright clothes so the bus driver can easily see you.
2. Get to the bus stop at least 5 minutes before the bus is due.
3. Line up quietly in a single file line away from the road.
4. Do not push, yell, or throw things while at the bus stop or on the bus.
5. **Stay out of the Danger Zone**, which is 10 feet around the bus on all sides.
6. Use handrails to get on and off the bus.
7. Pay attention to the bus driver.
8. Keep the aisles clear.
9. Never stick your hands, head, or feet out of the windows.
10. Talk quietly and stay seated on the bus.

Parent Drop-Off & Pick-Up Area

Location for parents to pick up and drop off their children is behind the school by the maintenance garage door. As in the past, the front office area will be for bus loading only. **This door opens at 7:30 a.m. (no earlier).** All students must be in their homeroom by 7:50 a.m., if not they need to check into the office.

Parents should **NOT** arrive more than 15 minutes before the end of the day dismissal time. Student dismissal is 2:30, therefore, **parents should not arrive before 2:15.**

Bus Riding Change

Requesting a child to ride a bus other than his/her assigned bus may cause problems for the school. Our buses are filled to capacity. **Therefore, bus changes can not be honored.**

Notice to Parents and Eligible Students who reside in the Johnsonburg Area School District

Notice of Rights under FERPA for Elementary and Secondary Students in the Johnsonburg Area School District

Family Educational Rights and Privacy Act (FERPA) affords parents and students who are over eighteen years of age (“eligible students”) certain rights with respect to the student’s educational records. They are:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. The right to inspect and review the student’s education records within 45 days of the date the District receives a request for access. Parents for eligible students should submit to the school principal or other appropriate school official a written request that identifies the records they wish to inspect. The principal will make arrangements for access and notify the parent of eligible students of the time and place where the records may be inspected. 2. The rights to request the amendment of the student’s education records that the parent or eligible students believe are inaccurate or misleading. 3. Parents or eligible students may ask Johnsonburg Area School District to amend a record that they believe is inaccurate or misleading. 4. They should write to the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. 5. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding their request for the amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right of the hearing. | <ol style="list-style-type: none"> 6. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that the FERPA authorizes disclosure without consent. 7. One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (Including health or medical staff and law enforcement unit personnel), a person serving on the school board, a person or company which whom the District has contacted to perform a specific task (such as attorney, auditor, medical consultant, or therapist), or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his or her task. 8. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or his professional responsibility (Optional) Upon request, the District discloses educational records without consent to officials of another school district in which a student seeks or intends to enroll. 9. The right to file a complaint with the United States Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. |
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The name and address of the office that administers FERPA is:

Family Policy Compliance Office, U.S. Department of Education

400 Maryland Avenue, SW Washington, D.C. 20202-4605

Notice to Parents of Children who reside in Johnsonburg Area School District

Programs for Eligible or Protected Handicapped Students

In compliance with the state and federal law, notice is hereby given by the Johnsonburg Area School District that it conducts ongoing identification activities as a part of its school program for the purpose of identifying students who may be in need of special education and related services (eligible students). If your child is identified by the District as possibly in need of such services, you will be notified of applicable procedures.

Individualized services and programs are available for children who are determined to need specially designed instruction due to the following conditions:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Intellectual Disability 2. Hearing Impairments, including deafness 3. Speech or language impairments 4. Visual impairments, including blindness 5. Serious emotional disturbance | <ol style="list-style-type: none"> 6. Orthopedic impairments, or physical disabilities 7. Autism, including pervasive developmental disorders 8. Traumatic brain injury, or neurological impairment 9. Other health impairments 10. Specific learning disability |
|---|---|

If you believe that your school-aged child may be in need of special education services and related programs, or young child (age 3 to school age) may be in need of early intervention, screening and evaluation processes designed to assess the needs of the child and his/her eligibility are available to you at no cost, upon written request. You may request screening and evaluation at any time, whether or not your child is enrolled in the District's public school program. Request for evaluation and screening are to be made in writing to the Principal or the Special Education Director.

In compliance with the state and federal law, the Johnsonburg Area School District will provide to each protected handicapped student without discrimination or cost to the student or family, those related aids, services or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program

and extracurricular activities to the maximum extent appropriate to the student's abilities. In order to qualify as a protected handicapped student, the child must be school age with a physical or mental disability that substantially limits or prohibits participation in or access to an aspect of the school program. These services and protections for "protected handicapped students" are distinct from those applicable to all-eligible or exceptional students enrolled (or seeking enrollment) in special education programs.

For further information on the rights of parents and children, provisions for services, evaluations and screenings (including purpose, time, and location), and rights to due process procedures, you may contact, in writing, the person listed above or any building principal.

Confidentiality: All information gathered about your child is subject to the confidentiality provisions contained in federal and state law.

The District has policies and procedures in effect governing the collection, maintenance, destruction, and disclosure to third parties of this information. For information about these policies and procedures, as well as rights of confidentiality and access to educational records, you may contact, in writing, the person named above or any building principal.

Johnsonburg Area Elementary School Policies

Bullying/Cyberbullying

What is Bullying? Bullying means an intentional, electronic, written, verbal, or physical act or series of acts directed at another or students, which occurs in a school and/or out of school setting that is severe, pervasive, and has the effect of doing any of the following:

1. Substantial interference with a student's education
2. Creation of threatening environment
3. Substantial disruption of the orderly operation of the school

Bullying is usually deliberate and repetitive. Bullying, as defined in this policy includes Cyberbullying.

Our School prohibits all forms of bullying. We incorporate the Olweus anti-bullying program into our school curriculum.

Types of Bullying behavior include: teasing, name calling, mocking, taunting, threats, spreading false stories or notes, gestures, hitting, taking belongings, touching other's belongings, shoving, slapping, grabbing, physical intimidation, and choosing to exclude students from a group.

Students should not retaliate to bullying. Report it to the teacher and/or the principal. The consequences of bullying may be detention, loss of activity, suspension, parent conference, and/or police report.

Drug and Alcohol Policy

Alcohol abuse, underage drinking, and substance abuse are community problems that affect individuals without regard to age or economic status. We call upon the entire community to realize the insidious and destructive nature of the inappropriate use of alcohol or substances.

Consumption, use, or possession of alcohol, drugs—look-alike or real, or tobacco products in school or any school sponsored function home or away, by any student whether a spectator or member of an extra-curricular or co-curricular group is forbidden. Students in violation of this rule risk suspension from school, expulsion from their extra-curricular group, as well as referral to the School Board of Education and appropriate law enforcement agencies. Repeated offenders will be referred to the Board for expulsion from school.

Students and parents are reminded that new Pennsylvania law, enacted in February of 1997, prohibits the possession and/or use of tobacco products, including smokeless tobacco, within one thousand (1000) feet of school property, including the school bus. Each subsequent offense will carry the same fine plus three (3) days suspension from school. The Johnsonburg Area School District will initiate the prosecution procedure.

It is the policy of the Johnsonburg Area School District to provide a drug-free environment for all students and staff.

The goal of the Johnsonburg Area School District is to eliminate the improper use of drugs and behavior-altering substances in our school and on school property.

Instructional programs effective and confidential services, communication with parents and guardians, high standards of conduct with fair but firm penalties for drug and alcohol involvement and regular reviews and evaluations of the effectiveness of the policy and related programs will be provided. A SAP referral will be made and all recommendations will be followed.



Security of Belongings

Backpacks may be used to carry belongings to and from school, however, they must be kept in the coat rack area during school hours. Desks should be used to store textbooks, workbooks, and other items that are needed to perform your daily activities. It is not advisable to bring and/or store valuable items in a student desk at any time. Johnsonburg Area Elementary School cannot guarantee the security of personal property and is not responsible for theft or loss. However, if something is lost or stolen, please report this incident to the office of the principal.

Tobacco, Cigarettes, Cigars & Smokeless Tobacco

Any student who is found to be using tobacco and/or smokeless tobacco in school, at a school function, or on school property shall be disciplined by:

1. Reprimanded by teacher and administrator
2. Signed documentation of offense
3. PA State law enforced; student fined, including fine and court costs
4. Referral to SAP

Safe2Say Something.

<https://www.safe2saypa.org/> and <https://www.safe2saypa.org/tip/> In 2018, the General Assembly passed Act 44 mandating the establishment and use of the “Safe2Say Something” (S2SS) anonymous reporting system by every Pennsylvania school entity by January 14, 2019. S2SS is a life-saving and life-changing school safety program that allows tipsters to anonymously report this information through the S2SS app, website, or 24/7 Crisis Center Hotline.

Program Background: The Office of the Attorney General (OAG) has established S2SS and will manage and maintain the program. The OAG, in partnership with Sandy Hook Promise (SHP), a leader in anonymous reporting systems, has built the application, website, and PA-based 24/7 Crisis Center. SHP is a national non-profit committed to creating safe schools and communities through their four evidenced-based Know the Signs intervention programs. To date, SHP has delivered its programs to 10,000+ schools and trained 5+ million youth and adults in every state resulting in countless suicide, school shooting and firearm threat interventions and countless bullying, drug use, and other acts of violence and victimization interventions.

How it Works:

1. Via mobile app, website, or phone call—arrives first at the S2SS Crisis Center.
2. Crisis Center analysts vet and triage the tip, then engage the tipster in anonymous two-way chat in order to provide detailed and immediately-actionable information to schools and dispatch.
3. Crisis Center analysts deliver the tip to the impacted school and, as needed, local law enforcement via 911 County dispatch.
4. The school and, as needed, local law enforcement, assess and intervene with threat-risk individual.
5. The school then closes out the tip and reports actions taken as a record for their school.

Sexual Harassment

It's wrong, it's a crime, and it's simply not worth it!

Sexual Harassment is legally defined as unwelcome advances and/or other verbal or physical conduct that is sexual in nature and is deliberate and/or repeated.

Types of sexual harassing behavior include:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Sexual teasing, jokes, remarks or gestures 2. Pressure for dates 3. Letters, phone calls, or material of a sexual nature 4. Sexually explicit or suggestive gestures 5. Deliberate touching fondling, cornering, or pinching | <ol style="list-style-type: none"> 6. Pressure for sexual favors 7. Actual or attempted rape or sexual assault 8. Being a victim of sexual rumors 9. Being shown or given unwanted pictures or notes of a sexual nature 10. Having one's clothes pulled off or down. |
|---|---|

Socially, other students may laugh at sexual harassment, but for the most part they will avoid people who participate in such behavior. At the very least, they usually consider harassers as perverted or crude.

Educationally, it will be the policy of the Johnsonburg Area School District to deal with any student involved in the sexual harassment of another student. Depending on the severity of the incident, the perpetrator (s) may be recommended for expulsion.

Criminally, when the victim or their family presses charges, a court case will ensue. If found guilty, the punishment may range from large fines to incarceration. **Whatever the result, the convicted harasser carries a criminal record for life.**

Civilly, sexual harassment can result in a law suit.

Again and simply put, sexual harassment is wrong, it's a crime, and it's not worth it! Any act of sexual harassment should be reported to as teacher, school counselor, or administrators.

In all sexual harassment situations, a SAP referral will be made and all recommendations will be followed.

Weapon Policy

The Pennsylvania Legislature passed Act 26 on June 30, 1995, and in particular Section 1312.7 "Possession of Weapons Prohibited" which prohibits students from bringing weapons onto school property, to school sponsored events and activities, or onto public conveyance providing transportation to school or school sponsored activities. It provided for notification to law enforcement officials and to the Department of Education of the presence of a weapon on school property. In light of recent crimes in schools in our country, current PA legislation is calling for a mandated minimum of one year in prison for anyone bringing a gun into school, regardless of age or exceptionality.

Weapons and replicas of weapons are forbidden on school property.

"Weapons" shall include, but are not limited to, firearms, knives, metal knuckles, straight razors, explosives,

noxious, irritating, or poisonous gases, poisons, drugs, or other items fashioned with intent to use, sell, harm, threaten, or harass students, staff members, parents, and patrons.

"Dangerous Weapons" means any weapon, device, instrument, material, or substance, animate or inanimate, which under circumstances in which it is used, attempted to be used, or threaten to be used, in readily capable of causing death or serious physical injury.

Any loaded or unloaded firearm or dangerous weapon possessed on or about a person while on district property is subject to seizure or forfeiture.

Incidents if students possessing weapons will be reported to the student's parents and will be reported to the police. **An immediate suspension followed by a recommendation for expulsion and/or legal action will be taken**

against students who possess weapons and with students who assist possession in any way. An expulsion of one (1) year minimum for any student who brings a weapon onto school property will be imposed.

Weapons under the control of law enforcement personnel are permitted. The Superintendent may authorize other persons to possess weapons in school buildings. The Superintendent may prescribe special conditions or procedures to be followed before giving such authorization.

The Johnsonburg Area School District will press charges to the fullest extent of the law in any and all cases involving guns and weapons.

Johnsonburg Area School District Computer Usage Agreement School year 2023-2024

The Johnsonburg Area School District recognizes the educational value of electronic technology which enables access educational materials, speeds, and enhances research and allows for communication with appropriate individuals and organizations. It is the intent of the School District to provide access for students and staff to utilize School District technology for approved educational purposes. Furthermore, the School District encourages use of the System for legitimate purposes, such as the internet. However, in order for any person to use the School District equipment and systems, it is necessary for the person (hereafter referred to as the user) to first agree to abide by the following rules and regulations:

1. All use of the System must be the purposes of education and research consistent with the goals of the school district.
2. All students are required to participate in training as provided by the district regarding "Cyberbullying" awareness, as well as training regarding appropriate online behavior, appropriate behavior while on social networking websites and in chat rooms and how to respond to inappropriate social network interaction from another user.
3. All students agree to report any known instances of "Cyberbullying" or other inappropriate forms of online behavior to the district administrators or teachers.
4. The system will be used to support the District's curriculum, the educational community, projects between schools, and communications and research for district students, teachers, and administrators.
5. The School District reserves the right to use and monitor all files and usage of the System at any time. The School District uses internet filtering technology to monitor all staff and students Internet Access. Random checks of user Internet history are performed. Anyone found to be using Internet Access for non-school or illegal or inappropriate activities is reported to the building principal for disciplinary action. Students and teachers may submit a request to have an Internet site "unblocked" if the student or teacher feels that the site is being unnecessarily blocked by the internet filtering software. The final decision regarding access to sites that are normally blocked by the filtering software rests with the building principals and the superintendent.
6. Any attempt to circumvent internet filtering or security measures is prohibited.
7. The System will be used only by authorized persons.
8. The use of the System for illegal, inappropriate, or unethical purposes by students or employees is prohibited.
9. **THE DISTRICT RESERVES THE RIGHT TO SUSPEND AND/OR TERMINATE THE PRIVILEGE OF ANY USER AT ANY TIME AS A RESULT OF UNAUTHORIZED, INAPPROPRIATE, OR ILLEGAL USE OF THE SYSTEM AND/OR FAILURE OF ANY USER TO ABIDE BY ONE OR MORE OF THE ITEMS CONTAINED IN THIS AGREEMENT. THE LENGTH OF SUSPENSION OR TERMINATION WILL BE DETERMINED BY THE ADMINISTRATION.**

Examples of Prohibited Activities are as follows:

Use of the System for facilitating illegal activity, non school purposes, personal e-mail accounts, fraudulent activity such as modification of passwords, files or data or misrepresentation, computer system infiltration, anti social communication such as hate mail or harassment, illegal use of copyright materials or software, obscene pornographic or sexually explicit materials or music lyrics, inappropriate disks, games, news, or chats.

The use of the JASD computer system to conduct any type of "Cyberbullying" as determined by the administration of the Johnsonburg Area School District.

Downloading of any copyrighted music material or software using direct internet connections as well as listening to "streaming" audio or video files using district bandwidth is also prohibited.

Revealing personal information such as your name, mailing address, or phone number to other internet users by the student is prohibited.

The use of the Internet or school computers to play games is prohibited.

The use of the internet to purchase personal items is prohibited.

The use of the internet for advertising, political lobbying, and sending e-mail for students is prohibited, unless those students are using a school assigned e-mail account that had been deemed necessary for school work completion.

10. If a student is granted a school e-mail system address, the e-mail system will not permit any e-mail to be sent to or received from any other e-mail address that is not owned by the school district. Permission to receive e-mail from any other address must be granted by the building principal on a case by case basis needed for school work.
11. The user, whether student or employee, shall be responsible for damages to equipment, systems or software resulting from deliberate or willful acts. Eating or drinking or being in possession of food or drink while using the computer is prohibited.
12. Failure to comply with any or all stipulations and prohibitions contained in this agreement will result in the loss of the privilege to use the System. Appropriate disciplinary action may take place, as needed, including contact with appropriate legal and law enforcement authorities for possible prosecution.
13. The user agrees to hold harmless the School District and School District Agents from any and all liability, errors and omissions, loss of data, service interruptions, that could occur as a result of legitimate use, inappropriate use, illegal and/or unauthorized use of the System and the following:

Information stored on school district system, hard drives, or servers.

Information retrieved through the School District System.

Personal Property used to access the School District System.

Unauthorized financial obligations resulting from use of School District System.

Accuracy of information retrieved.

Access delays or breakdowns in the system.

15. The Appropriate user's signature and in the case of students, the added signature of a parent or guardian, is required on this agreement before use of the school district equipment, software and System will be permitted.
16. The user agrees to participate in whatever training is required by the School District in order to receive approval to use this system.
17. The user agrees to follow the sign in and out procedures, other documentation and required record keeping imposed by the school district.
18. **The user agrees to immediately report all problems to the appropriate School District Personnel.**

Computer Systems Agreement

I have read the Johnsonburg Area School District "School Computer Usage Agreement" in the 2023-2024 Student and Parent Handbook. I understand it, and I agree to adhere to the parameters listed within. I also understand the additional rules and regulation may be added from time to time and that they become a part of this agreement, and that this agreement remains in effect continuously while I am a student in the district. Should I break this agreement, in total or in part, I understand that I will lose all computer systems privileges. I also understand that inappropriate or illegal use of the computer systems result in reimbursement to the school district for all damages, and/or the imposition of the civil or criminal penalties against me and my parents/guardians.

Children's Internet Protection Act (CIPA)

This new law requires schools to teach online safety to students. The new law mandates schools to educate minors about appropriate online behavior, including interacting with other individuals on social networking websites, in chat rooms and cyberbullying awareness and response. Mrs. Breindel, along with guest presenters, will instruct students in regards to his law.

JASD Handbook/ Calendar Agreement

I have read the Johnsonburg Area School District "Handbook/Calendar Agreement", I have reviewed the handbook agreement with my child and we both agree to abide by the rules and regulations contained in the agreement. I am aware that I will be held responsible for all handbook rules and regulations and inappropriate or illegal use of the computer systems by my child and I acknowledge that responsibility.

SCHOOLWIDE TITLE I PROGRAM HOME SCHOOL INVOLVMENT COM- PACT 2023-2024

TEACHER: I understand the importance of a successful school experience to every student and my role as a teacher and model. Therefore, I agree to carry out the following responsibilities:

1. Teach necessary concepts to your child
2. Try to be aware of the individual needs of your child.
3. Regularly communicate with parents regarding their child's progress.

STUDENT: I know that my education is important to me. It will help me to become a successful person. I know that my parents want to help me, but I am the one who is responsible to do the work. Therefore, I agree to the following:

1. Return completed homework on time.
2. Return corrected homework to my parent/caregiver.
3. Be at school on time and attend school regularly, unless I am sick.
4. Be responsible for my own behavior.
5. Pay attention and ask for help when needed.
6. Read and practice math facts on a daily basis.

PARENT/CAREGIVER: I realize that my child's school years are very important. I also understand that my participation in my child's education will help his/her achievement and attitude. Therefore, I agree to continue to carry out the following responsibilities:

1. Give my child a quiet place to study.
2. Encourage my child to complete his/her homework.
3. Make sure that my child gets enough sleep each night.
4. Make sure that my child is at school on time and attends school regularly.
5. Make sure that my child reads and writes on a daily basis.
6. Attends Open House and parent conferences.

SCHOOLWIDE TITLE I PROGRAM PARENT INVOLVEMENT POLICY 2023-2024

Parents are encouraged to assist in the planning, design, and implementation of the Title I program. Informed and active parent participation is an essential component to student success.

Ongoing efforts to enhance the effectiveness of the Title I program will be made by means of the following activities:

1. Initially, the school will develop a written policy to ensure that parents are involved in all phases of the Title I program. This shall occur after consultation with and review by parents and updated each year at the annual meeting.
2. Annually, parents will be invited to a meeting to update the parent involvement policy and to further explain and clarify Title I programs.
3. Parents will be surveyed annually as a way to assess their needs and to focus parent involvement in Title I.
4. The school will provide parents with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress and the proficiency levels expected students are expected to meet.
5. Parent Teacher conferences and Title I information will be available to parents on a timely basis.
6. At the beginning of each school year, a home/school compact will be jointly developed with parents.
7. As the need arises, meeting will be scheduled to meet the needs of the parents.
8. Title I funds may be used to pay reasonable and necessary expenses associated with parent involvement activities.
9. The school will provide materials and training to help parents to work with their child to improve their child's achievement and to foster parent involvement.

TITLE I LEA PARENT INVOLVEMENT PARENT

The Johnsonburg Area School District recognizes that parents/families are their children's first and most influential teachers and that continued parental involvement in the education of children/youth contributes greatly to student achievement and a positive school environment. A child's education is shared by the school and family during the entire period the child spends in school. To support the goal of the Johnsonburg Area School District to educate all student's effectively, staff and parents must work as knowledgeable partners. The school district, in collaboration with parents, shall establish programs and practices that enhance parent involvement.

The district encourages parental involvement through providing information about standards and assessments and providing materials for parents to help their children. The district supports professional development opportunities staff members to enhance understanding of effective parent involvement strategies and recognizes the importance of administrating leadership in setting expectations and creating a climate conducive to parental participation. Engaging and support active parent involvement as outlined below:

1. This jointly developed and agreed upon written parent involvement policy is reviewed annually and distributed to parents.
2. Informational meetings will be held for all parents in the fall at our annual open house. Additional meetings with flexible times shall be held throughout the year.
3. Parents are given assistance in understanding the state standards and assessments through the annual meetings and parent-teacher conferences.
4. Parents receive an explanation of the school's performance profile, forms of academic assessment used to measure student progress, and the expected proficiency levels in the annual progress report distributed to all parents in the spring of the year, through individual reports given to parents at conference time, and through report cards.
5. Parents are informed about the curriculum, instructional objectives, and methods used to in the instructional program. This information is delivered through newsletters, conferences, and annual meetings.
6. Parent recommendations are encouraged and responded to in a timely manner. Verbal or written responses will be given for all recommendations.
7. Parents will be involved with the planning, review, and improvement of the programs. A Title I parent survey is conducted annually to ascertain needs.
8. A jointly developed school/parent compact outlines how parents, teachers, administration, and students all share responsibility for improved student achievement. It is distributed to parents and is reviewed annually.
9. Communication between home and school is on-going, two-way and meaningful.
10. Parents are welcome and needed in the school, and their support and assistance are sought.
11. Parents may request and the district will provide information on the professional qualification's of the student's teachers and whether the child is provided services by paraprofessionals and, if so, their qualifications.
12. To the extent feasible and appropriate, the elementary school will collaborate with the parent involvement programs associated with Head Start, Early Intervention, Parents as Teachers Program, and other public and private pre-school programs in order to facilitate the student's school transition process.

Johnsonburg Area Elementary School Faculty and Staff



Mrs. Judy Allegretto

Principal

Mrs. Kara Vollmer

Special Education Supervisor

Mrs. Loraine Martonik

Secretary

Mrs. Michele Feronti

Secretary

Megan CharneyPre-K
 Dan Carnovale KC
 Rene Wenner KW
 Jaci King 1A-First Grade
 Liz Thorwart 1B-First Grade
 Cassie Carnovale2A-Second Grade
 Mike Tettis 2B-Second Grade
 Tara Bennett3A-Third Grade
 Beau Iorfido3B-Third Grade
 Cody Hartnett.....4A-Fourth Grade
 Melinda Lindberg.....4B-Fourth Grade
 Chelsea Hvizdzak.....5A-Fifth Grade
 Lucas Smith 5B-Fifth Grade
 Kayla Clopp 6A-Sixth Grade
 Tim Raubenstrauch 6B-Sixth Grade
 Krista FrankSchool Counselor
 Keirsten BallNurse

Amiee GatonNurse's Aide
 Melanie Raubenstrauch..... Art
 Kristine BreindelCharacter Education
 Diane MurphyLibrarian
 Ross Bish Music
 Gina SchreiberPhysical Education
 Laura AielloSpeech
 Daniele Yost Title I Reading
 Allison Miller Learning Support
 Alayna Freeburg.....Life Skills
 Tammy Love Learning Support
 Brae Holmberg..... Learning Support
 Deborah Cicuzza.....JAES Aide
 Amanda HanesJAES Aide
 Toni IshmanJAES Aide
 Jessica Raubenstrauch JAES Aide
 Kalyn Taylor JAES Aide

TBA..... JAES Aide
 Bailey Pretak..... LIFE
 Racquel BrechtelMH Specialist
 Anthony Balon CSBBH
 Ellen JohnsonCSBBH
 Erica SolorioCSBBH
 Provided by IU9 Occupational Therapist
 Provided by the IU9 Physical Therapist
 Candice Rich Psychologist
 Aaron Williams Custodian
 Randy McCurdy Custodian
 Kelle Jacobs Custodian Aide
 Linda O'RourkeCustodian Aide
 JoAnn Geer Cafeteria
 Leanne Graham..... Cafeteria
 Katie NicholsCafeteria
 Gina Steudler Cafeteria



